



1437 N Broadway
Walnut Creek, CA 94596
925-933-2342
info@dolphindream.com

Classroom Request

1. Classes are presented during store hours*, and must conclude at least ½ hour prior to store closing.
2. Ad listings for classes in our Newsletter are **FREE** (limit 100 words total for class description and teacher bio). **Inclusion of personal contact info (including phone number, email address, website, etc.) requires \$30 ad upgrade.**
3. Room rental is 25% of total class revenue. (\$30 deposit *per class date* required at time of submission).
4. Deadlines for booking are (deposits are *non-refundable* after these dates):

January 15	(Spring edition, March, April, May)
April 15	(Summer edition, June, July, August)
July 15	(Autumn edition, September, October, November)
October 15	(Winter edition, December, January, February)

Dolphin Dream's intent is to provide an educational opportunity for our customers. The opinions expressed by individual teachers and presenters do not necessarily represent the views of Dolphin Dream's owners, management, or staff.

Please let us know prior to the event if you will be recommending books, music, or other products (such as tarot, pendulums, crystals, or other items) so that we may ensure that they are stocked.

You must obtain special permission from Dolphin Dream's management if you intend to sell products or services not normally provided by the store.

Dolphin Dream reviews all class proposals for content and relevance to our goals and mission.

Dolphin Dream reserves the right to decline acceptance of any class proposal, for any or no reason.

We will make our decision within 10 days of submission deadline at which time rejected class proposals will have their deposits refunded.

Please complete the reverse side of this form, and submit along with any deposits and fees to the above address.

* **Store Hours:** Sat Sun Mon Tues Wed **10am-7pm.** Thursdays and Fridays **10am-9pm**

Dolphin Dream Class Proposal Form

Please Print

Teacher(s) Name:

Address:

Phone:

Fax (*Optional*):

Class Title:

Proposed Date(s)/Time. (*Please indicate if this is for a One-time event or a Series*):

Class Fee (Total Amount and /or Fee structure charged to students/clients):

Class Description (*Please print. Free listing limit 70 words**):

Teacher(s) Bio(s) (*free listing limit 30 words, see restrictions reverse side**):

Deposits and Fees **

Credit Card Number (Visa/MC/Disc. *only*):

Name on Card (*Please print*):

Expires: _____ / _____ Security Number (3 digit code on Back of card): _____

Billing Address (Include street number and/or PO Box number and Zip Code):

Deposit (\$30 per session date) \$ _____

Ad Upgrade Fee, if applicable: (Allows use of personal contact info, plus additional 50 words) + \$ _____

TOTAL DUE By signing below, I agree to pay this amount to be charged when schedule is finalized. \$ _____

Signature (*required*):

* Limit for free listings only. **Upgraded ads** may be purchased for an additional \$30 and may include personal contact info (such as email address, phone number, website, etc.) as well as an additional 30 words total for class description and/or teacher bio).

** You will be charged when our schedule has been finalized and we are ready to go to print (see deadlines, reverse side). If you prefer to pay with a check, please make it payable to *Dolphin Dream* and submit it along with this form. If your class is not selected for inclusion in our schedule your check and/or this form will be destroyed. Checks returned unpaid are subject to a \$25 fee and will result in loss of listing and booking dates.